



A Checklist For Adults New to Scouting

To get yourself started

- Arrange some one-to-one time with your line-manager to agree the details of your role.
- Contact your Local Training Manager, who will arrange a Training Adviser for you.
- Make a Personal Learning Plan with the help of your Training Adviser and discuss the various learning methods available to you to help you gain the Woodbadge.
- Information & skills gained from the “Getting Started” modules are most useful in the first few months of your appointment.

Getting the knowledge and skills for your role

- Get training information & course bookings details at: <http://oxonscouting.org.uk/>
- Use The Scout Information Centre (Help Desk) when needed 0845 300 1818 info.centre@scout.org.uk
- Access and edit your member page and check your progress towards the Woodbadge at Scouts.org.uk
- Ask your line-manager for the handbooks for your section.

Useful to you

- Get introduced to your section’s adults, young people, parents, supporters and Young Leaders.
- Get introduced to the other adults in your Group.
- Get a list of your members and their parents
- Ask for a list of contacts and support in your District and County.

Each year

- Take part in the various planning & policy meetings where time permits.
- Arrange an annual review of your role with your line manager.

Your Local Training Manager is:.....

Phone numbers.....

e-mail address.....

Your membership number is.....



A Guide to Training in Oxfordshire Scouting

The Wood Badge is the award given to leaders in Scouting who have all the skills & knowledge needed for their chosen role.

This can be achieved through training events based on the modules described in the "Adult's Personal File" or other learning methods, such as workbooks, e-learning & one-to-one training. Skills and knowledge that you bring with you into Scouting are also recognized.

Please ask your Training Adviser for details.

Your Training Adviser will help you make a personal learning plan, issue you with the "Adult's Personal File" and guide you through the learning and validation process.

If you don't have a Training Adviser please contact your Local Training Manager for further information.

Our website <http://oxonscouting.org.uk/> shows the various courses that are available, if you wish to attend.

All adults in Oxfordshire Scouting are welcome to book onto training events, for example:

- Administrators, Commissioners, Committee Officers and Members, Fellowship Members, Instructors, Leaders, Managers, Scout Network, Supporters.
- Wood Badge holders and anyone in Scouting wishing to update prior learning or knowledge.
- Trainers, Training Advisers and members of the Training Team wishing to update their knowledge of any of the modules.
- Members of the Group Sponsoring Authority, parents/guardians/carers of Youth Members wishing to learn about Scouting.
- Adults interested in joining Scouting or becoming leaders.
- Young Leaders and other Explorer Scouts, anyone working towards the Duke of Edinburgh Award or Queen's Scout Award.

You are welcome to repeat any course or module.

You may send a request for any module or course not listed, or that has no planned date listed on the website. (We may offer alternative learning methods)

To check your progress log-in at scouts.org.uk and go to My Details.



Open Surgeries

The Training Team hold Open Surgeries periodically

We provide a “citizen’s advice bureau” service and aim to meet your training needs

We will:

- Explain how the training scheme works
- Help you create a Personal Learning Plan
- Validate modules
- Explain to you where you are in the system (e.g. what modules have I validated?)
- Provide a fast tracking service for experienced people who haven’t gained the Wood badge for their current appointment
- Have members of the training team on site to answer any questions
- Explain the various training team roles

Dates and times are on our website <http://oxonscouting.org.uk/>

Just drop-in on the day or let us know your needs by using the on-line booking form